



Ralston Booster Club

Funds Request Form

General Request for Funds	
Date	Enter date here
Activity/Program	Enter activity or program name here
Request	Describe in detail how the funds being requested will be used.
Estimated Cost	Enter total funds needed here
Funds Needed By	Enter date funds are needed by here
For Use by Booster Club	
Approval	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signatures	1.
	2.

Please submit the completed form and any supporting documentation to the RHS Athletic Director. Questions may be directed to:

President: Emily Powell, RalstonBoosters@gmail.com

Funds Request Guidelines:

The purpose of the Funds Request program is to provide joint funding with the individual activities, clubs, and sports teams for items not available to them through normal school budgeting. Any Ralston organization can apply for funds by completing and submitting a Booster Club Funds Request Form to the Ralston Booster Club Executive Board prior to their monthly meeting. The Ralston Booster Club meets the 2nd Wednesday of each month at 6:30 p.m. All requests for funds must be received by the 1st Wednesday of the month to be considered for that month's meeting.

Funds are available for purchase of durable items only. Items must be used for more than one year. Examples of acceptable purchases would be scoreboards, audio/video equipment, etc. The maximum donation for any request will not exceed \$500.00.

Requirements:

- The coach or sports representative must attend the meeting to present their application to the Executive Board.
- If funds are granted, the coach is required to allow the Ralston Booster Club the opportunity to promote the donation by arranging a photo for marketing purposes.